

Local Faculty Groups

Local Faculty Groups (LFGs) are responsible for the learning environment and undergraduate and postgraduate training.

The group meets three times a year with service leads and managers to ensure postgraduate training, workforce and service issues are discussed together. This is essential to ensure on-going quality patient care.

Membership

- Specialty/ College Tutor
- Educational supervisors
- Undergraduate lead (where applicable)
- Trainee representatives
- Department simulation trainer (where applicable)
- Programme tutors
- Director of Medical Education
- Medical Education Manager
- Library representative
- HR or medical staffing (as indicated by the agenda)

Terms of Reference

- To ensure that Educational and Clinical Supervisors understand their role, attend appropriate developmental programmes and that their job plan reflects their educational involvement
- To assist in maintaining, monitoring and developing the quality of training, both clinical and educational supervision and demonstrate that national training standards are being met
- To ensure that posts are delivering the curriculum, careers advice is being given, workplace based assessments are being carried out and portfolios are being maintained
- To provide an opportunity to raise concerns and share good practice
- To devise appropriate induction programmes for all those new to the department
- To discuss and share trainee and student placement feedback, as well as local and GMC survey's. Use the information to identify departments strengths and weaknesses and devise appropriate action plans
- To give updates on developments by the specialty school and the Royal College
- To review and assess outcomes in the Training Programmes
- To ensure that there are appropriate arrangements in place to enable the support to trainees and trainers
- To identify and resolve any identified weak areas for action prior to inspection by the GMC/LETB and/or School
- To provide a forum for feedback from trainees
- To provide a forum for discussion and documentation of trainees in difficulty
- To identify and report on Serious Incidents where trainees have been involved
- To present and review reports before onward submission to the LETB and the various Specialty Training Committees